



Minutes of the Harbour Committee

23 March 2015

-: Present :-

Councillor Amil (Chairwoman)

Councillors Ellery (Vice-Chair), Faulkner (J), Hytche, McPhail and Stringer
and Mayor Oliver

External Advisors: Mr Stewart, Mr Buckpitt, Mr Ellis and Capt Lloyd

(Also in attendance: Jason Buck for Item 53 only and Councillor Morey)

48. Apologies

An apology for absence was received from Councillor James.

49. Minutes

The Minutes of the meeting of the Harbour Committee held on 15 December 2015 were confirmed as a correct record and signed by the Chairman.

50. Urgent items

The Committee considered the items in Minute 51, and not included on the agenda, the Chairman being of the opinion that they were urgent by reason of special circumstances i.e. the matter having arisen since the agenda was prepared and it was unreasonable to delay a decision until the next meeting.

51. Presentation to retiring Members

The Chairman acknowledged the years of service given to Tor Bay Harbour and the Harbour Committee by Councillor's Faulkner (J), Hytche, James and McPhail as they would not be standing for re-election in May 2015.

Members thanked them for their valued hard work and expertise over the years and presented them with a token of appreciation.

52. Working Party Update on Paignton Development Opportunity

The Executive Head of Tor Bay Harbour Authority advised Members that due to the magnitude of the decision and the closeness of the elections, more time was required before a report would be brought back to Committee in June 2015.

53. Oxen Cove Development

Members considered a report which identified an alternative use for Oxen Cove as employment space to support the marine sector and provide employment in Torbay.

The Harbour Committee's Asset Review Working Party met on 5 March 2015 and agreed to recommend that Oxen Cove should be considered for use as employment space to support the marine industry.

Members noted that a community consultation event should be held in Brixham with wider stakeholders.

Resolved:

- (i) that the Harbour Committee recommends to Council and the Mayor, that Oxen Cove should be considered for use as employment space to support the marine industry, in line with the aspirations contained within the Port Masterplan.

54. Review of the delegated powers of the Executive Head of Tor Bay Harbour Authority

The Executive Head of Tor Bay Harbour Authority informed the Committee that harbour customers and the wider community, would expect the harbour authority to be fit for purpose and to regularly review the powers delegated to its senior management.

Resolved:

That having reviewed the powers delegated to the Executive Head of Tor Bay Harbour Authority as set out in Appendix 1 and Appendix 2 of the submitted report, the Harbour Committee found no reason to refer any proposed changes to the Council for determination.

55. Tor Bay Harbour Business Plan

The Committee considered a report which sought agreement of the Business Plan for the Tor Bay Harbour Authority business unit for 2015/2016.

Resolved:

- i) that the draft Tor Bay Harbour Business Plan 2015/2016, as set out in Appendix 1 to the submitted report be approved; and
- ii) that the Executive Head of Tor Bay Harbour Authority and the Chairman of the Harbour Committee agree the final detail of the Tor Bay Harbour Business Plan 2015/2016, and sign the Acceptance Statement in Section 9.

56. Operational Moorings Policy

The Committee considered a report to amend the Harbour Authority's operational moorings and facilities policy. The Committee were advised that the policy sought to ensure that a consistent, fair and equitable approach was applied to new, existing and potential facility customers that use Tor Bay Harbour and the harbour estate. It also aimed to ensure that the policy and associated conditions were fully understood and recognised as being reasonable.

Resolved:

That the Tor Bay Harbour operational Moorings and Facilities Policy – Version 10 as set out in Appendix 1 of the submitted report, be approved.

57. Torquay/Paignton and Brixham Harbour Liaison Forums

Members noted the Minutes of the Torquay/Paignton and Brixham Harbour Liaison Forum meetings held on 6 March 2015 and 16 March 2015.

58. Tor Bay Harbour Authority Quarterly Budget Monitoring Report

The Committee noted a report on the quarterly Budget Monitoring.

The Committee noted the amended outturn positions of the combined harbour account and adjustments to the Reserve Funds as shown in Appendix 1 of the submitted report and noted the Harbour Master's use of delegated powers to make decisions in relation to the budget allocated to Tor Bay Harbour.

Members noted the Harbour Masters use of their delegated powers to waive certain harbour charges , which this financial year amounted to £3,021.31 (excluding VAT), and which have been spread across both harbour accounts. No additional charges had been levied.

59. Harbour Committee Work Programme

Members considered a report which outlined the Committee's Work Programme for the 2015/16 Municipal Year.

Resolved:

The Harbour Committee work programme for 2015/16, as set out in the submitted report, be approved.

60. Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net)

The Committee noted the submitted report outlining the performance of the Tor Bay Harbour Authority Business Unit. The Executive Head of Tor Bay Harbour Authority informed Members where performance was on target or below target.

Members noted that Brixham Harbour Fish Toll income had recovered slightly.

61. Tor Bay Harbour Asset Management Plan

The Committee considered the submitted report to review and approve the Tor Bay Harbour Authority Asset Management Plan.

The Executive Head of Tor Bay Harbour Authority advised the Committee that the Asset Review Working Party had met on 5 March 2015 and reviewed the Asset Management Plan in accordance with their terms of reference.

Resolved:

That the Tor Bay Harbour Authority Asset Management Plan 2015/16 as set out in Appendix 1 of the submitted report be approved.

62. Quarterly Accident and Incidents for Tor Bay Harbour

Members received a briefing note which provided a quarterly update of the current accident statistics for the Harbour Authority's operational area up until March 2015.

Members noted there had been 3 fatalities with the harbour limits but the deaths were not connected to harbour operations or harbour safety.

Chairman